



Suchitra Finance & Trading Company Ltd.

Regd.off: B/306-309, Dynasty Business Park, Opp. Sangam Cinema, A.K.Road, Andheri (E), Mumbai - 400 059
Tel. No. : 022- 61115222, Fax No.022-28227865, Email id: suchitra@sangamgroup.com, Web : www.sftc.co.in.
CIN NO.:L65910MH1981PLC234305

ATTENTION OF SHAREHOLDERS

Sub: Transfer of Shares Compulsory in Demat form effective 5th December, 2018.

Dear Shareholders,

This is to inform that pursuant to amendment in Regulation 40 of Securities and Exchange Board of India (Listing Obligations and disclosure requirements) Regulations, 2015 read with Gazette notification dated June 8, 2018, it is mandated that except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the Dematerialized form effective from December 5th, 2018.

In order to comply with the above amendment, the Company and its registrar and share transfer agent **M/s. Niche Technologies Private Limited** shall not register or give effect to transfer of equity shares of the company in physical form on and after **December 5th, 2018**.

Shareholders may initiate the process of dematerialisation of shares in their own interest.

In case of further queries or any assistance in this behalf, may contact:

NICHE TECHNOLOGIES PRIVATE LTD (SUCHITRA FINANCE & TRADING CO. LTD)

Add : Flat No. 7A & 7B, 3A Auckland Place, 7th Floor, Kolkata - 700017

Tel: (033) 2235-7270 / 7271

Email id: nichetechpl@nichetechpl.com

Shareholder may contact the Company at Registered Office or view our website for guidance or information in this respect.

PROCESS FOR DEMATERIALIZATION / DEMAT: Regarding dematerialization or demat of the shares of the company, Shareholder need to open a demat account with depository participant (DP) and then can shares be dematerialized by submitting to DP the demat request form duly filled and signed along with relevant Original Share Certificates.

Thanking you,

Yours faithfully

FOR SUCHITRA FINANCE & TRADING CO. LTD.

**ANJANA SONI THAKUR
WHOLE TIME DIRECTOR
DIN: 00401469**